

MyLaw, LLC 123 Elm Street, Suite 456 Northbrook, FL 33451 (09) 555 1212 http://www.mylaw.com

## **INVOICE**

Bill To:

Jones, Amanda 123 Elm Street Hoboken, NJ 07765 USA

**Invoice Date**: 27/09/2014

Invoice #: 56

Our Tax #: 12-34567-89

Matter: 18: Jones, Amanda and Andrew Payment Due: \$18,744.00 by 11/10/2014

Item	Amount	
Disbursement	\$20.00	
Time-Based Fees	\$960.00	
Fixed Fee Payments	\$1,739.13	
Sub Total	\$2,719.13	
Tax	\$404.87	
Total	\$3,124.00	
Paid	\$0.00	
Balance due on this invoice	\$3,124.00	
Balance due (all invoices)	\$18,744.00	

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## **Details**

Date	Item	Qty	Amount
26/09/14	Photocopying	100.0	\$20.00
26/03/14	Estate Plan Drafting	6.0	\$720.00
14/05/14	Research after client call	0.5	\$60.00
14/05/14	Follow-up call with Amanda to explain the options in the documents	1.5	\$180.00
23/09/14	Retainer	1.0	\$1,739.13
		Total	\$2,719.13

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